**EXP+ Contract**

Students may fulfill the Stony Brook Curriculum's EXP+ learning objectives through a mentored learning activity in which the student applies knowledge and skills acquired within the classroom in real-world settings and in which insights and skills developed through real-world experience enhance academic success and professional development. Successful experiential learning requires reflection, mentoring, feedback, critical analysis, and synthesis.

***Note: This form should be completed by the student in close consultation with the mentor and or supervisor.***

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| Student Name: | | |  | | | | | | Student ID# | | |  |
| Student Email: | | |  | | | | | | | | | |
| Sponsor/Mentor Email: | | | |  | | | | | | | | |
| Course # | **BUS 488** | | | | Section # |  | | Year | |  | | |
| Semester: | | Fall  Winter  Spring  Summer 1  Summer 2 | | | | | | | | | | |
| Credit Hours Requested (1 credit hour = 40 hours effort/semester): | | | | | | | |  | | | | |
| Prerequisites Completed (if applicable): | | | | | | | **N/A** | | | | | |
| What additional training (if any) must student complete prior to enrollment? | | | | | | | | | | | **N/A** | |

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| **Project Description**: In 1-3 paragraphs, describe the proposed research project, **internship**, or other learning experience. | | | |
| **Begin typing here … (replace this text with your description)** | | |
| **Responsibilities and Structure**: | | | |
| How many hours/week will you work? | | |  |
| Who will be your primary on-site supervisor/mentor? | | |  |
| Describe your responsibilities. | |  | |

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| **Learning Objectives**: What skills/knowledge do you hope to gain from this experience? Check all that apply; describe briefly. |
| Develop problem solving skills: **Describe briefly here …** |
| Work independently, setting goals, and managing time: **Describe briefly here …** |
| Work effectively with a team: **Describe briefly here …** |
| Develop communication skills: **Describe briefly here …** |
| Improve knowledge of your discipline and or future profession: **Describe briefly here …** |
| Acquire discipline-specific skills (e.g., computer, research skills): **Describe briefly here …** |
| Other: **Describe briefly here …** |

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| **Goals:** | | | |
| 1. How do you expect this activity will contribute to your development--academic, professional, intellectual, other? | | | |
| **Begin typing here … (replace this text with your response)** | |
| 1. How do you expect to contribute to the goals of the organization or project? | | | |
| **Begin typing here … (replace this text with your response)** | |

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| **Reflection**: Describe the specific forms in which you will reflect upon and record what you are learning. |
| 1. **During the activity**: How will you record what you are doing and reflect upon what you are learning?  (e.g., lab notebooks, journal, blog, emails to academic mentor) |
| **Begin typing here … (replace this text with your response)** |
| 1. **At the end of the activity**: How will you synthesize/present outcomes and reflect upon what you have learned? (Final reflection may take the form of a paper, a presentation, or another substantial product that addresses: the skills developed; relevance to your academic studies; insights that changed/confirmed your future professional goals, etc.) |
| **Begin typing here … (replace this text with your response)** |

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| **Monitoring**: How will the academic mentor (and on-site supervisor if applicable) provide feedback? |
| 1. **During the activity**? |
| **Begin typing here … (replace this text with your response)** |
| 1. **At the end of the activity?** |
| **Begin typing here … (replace this text with your response)** |

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| Signature of Student | Date |
|  |  |
| Signature of Site Supervisor (if applicable) | Date |
|  |  |
| Signature of Academic Mentor/Sponsor | Date |
|  |  |
| Signature of UG Program Director/Coordinator | Date |

***Note: Submit the completed form with signatures and supporting materials to the UG Director or Coordinator.***